

Sign the Notice of Authority to Collect, Use, and Disclose Personal Information

The Government of Nova Scotia, including the Nova Scotia Office of Immigration, is bound by the principles and requirements of the *Nova Scotia Freedom of Information and Protection of Privacy (FOIPOP) Act*. The FOIPOP Act sets out our obligations to collect personal information, how that information is used and how your information may be disclosed to others that will provide you with services on our behalf.

Nova Scotia's FOIPOP Act defines the meaning of personal information. In addition to the information defined by the Act, other types of personal information may include: date of birth, Internet Protocol address, e-mail address, marital status, employment, income, assets, liabilities, benefits received under other provincial and federal programs or other information collected by our programs or services that may identify you.

Any personal information collected during the course of accessing our programs or using our services is used only for providing you with services; for example, for registration to our programs or for determining your eligibility to services, including but not limited to the Nova Scotia Nominee Program, settlement services funded by the Nova Scotia Office of Immigration and program integrity efforts. The use of your information is always in accordance with the FOIPOP Act.

We do not disclose your personal information except as required to fulfill the purpose(s) of a program or service and only to the extent required or authorized by law. In connection with providing you with services or in the event of suspected fraud or non-compliance with provincial or federal legislation, information may be collected from, used by or disclosed to any federal, provincial, municipal or local authority or any other person, department, agency or organization.

Some functions within these programs or services are provided by service providers external to the department(s). All external service providers that provide you with services on our behalf must comply with our privacy requirements and must meet the applicable security, privacy and terms of use provisions.

Under the privacy provisions of the FOIPOP Act individuals have the right to request correction of, and access to, their personal information.

To obtain access to your personal information, contact the Information Access and Privacy Services unit by email at IAPServices@novascotia.ca or phone (902) 424-2985 or 1-844-424-2985.

To request correction of your personal information, contact the Nova Scotia Nominee Program by email at nsnp@novascotia.ca or phone (902) 424-5230.

I am:

- the applicant, or
- a paid representative completing this form on behalf of the applicant.

I acknowledge that I have read and understand the above information regarding the collection, use, and disclosure of my personal information.

{Applicant Name}

Enter your name

Date (dd/mm/yyyy)

Print this Notice page and have the family members **19 years or older** listed below sign it after reviewing the application. You must scan the signed Notice page and attach it to the application form before submitting the application to the Nova Scotia Office of Immigration. Failure to sign will result in the application being deemed incomplete and it will not be processed.

